

POLK STATE COLLEGE
STUDENT DISRUPTION/DISCIPLINE REPORT

This form is to be used to report all disruption and discipline cases except those relating to cheating or plagiarism.

Student's Name: _____ ID: _____
Course or Incident Location: _____ Day/Time: _____
Tag # (if vehicle involved): _____ Vehicle Description: _____
Faculty or Staff Member's Name: _____ Phone: _____ Date: _____
Faculty or Staff Member's email: _____

**The above-named student has exhibited the following inappropriate behavior(s) or action(s).
(Check all that apply):**

- | | |
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| <input type="checkbox"/> Furnishing false information to a College official; forgery, alteration, or misuse of any college document. | <input type="checkbox"/> Unauthorized entry or use of College premises, facilities, equipment, or supplies. |
| <input type="checkbox"/> Disruption, interference, or obstruction of teaching. | <input type="checkbox"/> Unauthorized use or possession of any weapon on College premises. |
| <input type="checkbox"/> Physical or verbal behavior that threatens or endangers the safety of any person. | <input type="checkbox"/> Unauthorized distribution, possession, or use of any illegal drug or alcohol on College premises. |
| <input type="checkbox"/> Act(s) of sexual assault, harassment, or indecency. | <input type="checkbox"/> Intentionally initiating a false report, warning, or threat of a fire, explosion, or other emergency on College premises. |
| <input type="checkbox"/> Theft of or damage to the property of another individual or of the College. | <input type="checkbox"/> Unauthorized use or misuse of College email, computers, or media. |
| <input type="checkbox"/> Failure to comply with the directions of a College official or security officer acting in the performance of his or her duties. | <input type="checkbox"/> Participation in a group or organization conducting activities that violate the <i>Polk State College Student Code of Conduct</i> (DBOT Rule 4.01). |
| <input type="checkbox"/> Disrespectful attitude towards the professor or classmates. | <input type="checkbox"/> Other: _____ |
| <input type="checkbox"/> Gambling, or disorderly or indecent conduct. | |

Description of the behavior or incident (attach additional sheets, if necessary):

Follow-up action(s) requested (check as many as are relevant.):

- ☐ For information only; no follow-up requested.
☐ Please call to discuss suggested interventions.
☐ Please see the student for disciplinary action.

EMERGENCY: If help is needed immediately, call Security #5059.

Return form to:

Lakeland, ATC, or Airside: Dean of Student Services, Lakeland Campus Station 65 (or FAX to x5006)

Winter Haven, CPS, or JDA: Dean of Student Services, Winter Haven Campus Station 5 (or FAX to x5060)